

CIVIL SERVICE BOARD MINUTES
NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.

The Civil Service Board of the Seminole County Sheriff's Office met on November 5, 2019 at the Seminole County Sheriff's Office. Members present were: Mr. Ben Newman, Retired Major David Diggs, and Detention Deputy Taurus Burke. HR Director Bob Hunter and Senior HR Analyst Shelley West were also present. Ms. Grace Toohey from the Orlando Sentinel arrived after the meeting had started.

The meeting started with a call to order at approximately 4:00 pm.

The minutes for the meeting held on November 5, 2019 were reviewed. Major Diggs made a motion for approval of the minutes. DD Burke seconded the motion. The minutes were unanimously approved.

Director Hunter clarified the starting pay for Deputy Sheriff and Detention Deputy. There were changes with the beginning of the new fiscal year.

Director Hunter reviewed the change to pre-screener question 12 where the word "formal" was removed and replaced with internal/administrative. This change was requested by Professional Standards. There was a change to question 54 which mirrors the pre-screen questionnaire. There was also a change on question 51 to include ¼" gages. Major Diggs made a motion to approve the changes. DD Burke seconded the motion. Examples of all the changes were provided to the Board. These changes were unanimously approved.

There was discussion of the timeline from time of pre-screen questionnaire submission to the employment application. This time has been reduced to 1 to 2 weeks depending on size of the group of applicants.

The next meeting is scheduled for Tuesday December 3, 2019 at 4pm.

The meeting adjourned at approximately 4:17 pm.

Minutes prepared by Shelley West and approved by the Board Secretary, Sgt. Lawshe.